



NOTICE OF APPROVAL of a SPECIAL PROCUREMENT

SO1828-26

for

Contract Specific Special Procurement for Keefe Commissary Network, LLC

Release Date: **7/9/2026**

Comments / Questions / Protest Due: **Thursday, July 16, 2026 @ 2 PM PDT**

1. NOTICE

Chief Administrative Officer (CAO) approved of the special procurement.

Pursuant to MCPCR 20-0285, a notice must be advertised providing the public with an opportunity to protest the approval.

2. DOCUMENTS

Electronic copies of this notice and all related documents can be obtained from the Marion County Procurement Collaboration Portal at the following URL:

<https://contracts-marioncountygcc.msapproxy.net/gateway/>

3. REQUEST

Please review the document titled “SO1828-26 – Special Procurement”. This document includes all of the elements required to satisfy ORS 279B.085 and MCPCR 20-0285, Special Procurement

4. COMMENT, QUESTION, AND PROTEST OPPORTUNITY

MCPCR 20-0285(4) states that an affected person may protest the approval of or request for approval of a special procurement in accordance with ORS 279B.400 and section 20-0700.

If you wish to provide comment, questions, or a protest to the request for approval of a Special Procurement, it must be done so through the Marion County Procurement Collaboration Portal at the URL listed above, by the time and date listed above.

5. RESPONSE INSTRUCTIONS

A. Log Into the Procurement Collaboration Portal

- i Go to the Marion County Procurement Collaboration Portal which can be found at:
<https://contracts-marioncountygcc.msapproxy.net/gateway/>
- ii Sign In or Create an Account
- iii Creating an account MUST be completed 15-30 minutes before files will be able to be submitted through the portal.

B. Solicitations Tab

- i At the top of the page, hover over Solicitations
- ii Select Search All Solicitations
- iii Click View next to the applicable solicitation

C. Opportunity Details

- i ***Viewing Documents*** – Scroll down the page to the Files, Documents, Images section, Public Files: subsection. Here you will find all of the relevant files.
- ii ***Submitting a Question*** – If you would like to submit a question, scroll down the page to the Questions & Answers section. Type your question in the My Questions/Answers text box and click the Ask Question box.
- iii ***Register as Respondent*** - If you are interested in responding to the posting, click the button Register as Respondent on the left side of the screen.
- iv ***Submitting Documents*** – If you would like to submit a response to this posting, scroll down the page to the Files, Documents, Images section, My Files: subsection. Here you will Select a file, select a File Category, and type a description before clicking the Save File button.
- v ***Response Status*** – Once you have registered as a respondent and submitted documents, scroll to the bottom of the page to the Response Status section and select the appropriate status for your submission, then click Submit.

6. **DISCLAIMER**

This notice is issued to support the Special Procurement; it does not constitute a solicitation on its own. There will not be an evaluation or scoring of the material submitted. No information received in response to this notice will be returned. Responses to this notice are not an offer and cannot be accepted by the County to form a binding contract. Respondents will not necessarily be notified of the result of this notice, or future solicitation opportunities.



CONTRACT-SPECIFIC SPECIAL PROCUREMENT

SO1828-26

for

Contract Specific Special Procurement for Keefe Commissary Network, LLC

Marion County is conducting a Special Procurement pursuant to ORS 279B.085 and MCPCR 20-0285.

1. BACKGROUND

In May 2026, the Sheriff's Office closed a Request for Proposals (RFP) for AIC Commissary, Vending, and Trust Fund Services. Following an evaluation of proposals from Keefe Commissary Network, LLC and Summit Correctional Services, the committee determined Summit was the most responsive bidder. Notices of Intent were published on June 11, 2026, and the award was officially announced on June 18, 2026. Because the current commissary contract expires on June 30, 2026, without renewal options, there is insufficient time to fully onboard the new vendor. To prevent any gaps in service, the Sheriff's Office is implementing a short-term Contract Specific Special Procurement with Keefe Commissary Services while the new contract is drafted and approved by the Board of Commissioners.

2. CONTRACTING PROCEDURE

The Sheriff's Office intends to issue a Contract for Services with Keefe Commissary Network, LLC for 90 days in the amount of \$12,000.00.

3. GOODS OR SERVICES

AIC Commissary, Vending, and Trust Fund Services for the Marion County Jail.

4. REQUIREMENTS

Pursuant to MCPCR 20-0285 The county may award a contract as a special procurement pursuant to the requirements of ORS 279B.085. The Board may approve a special procurement if the procurement:

A. ORS 279B.085(4)(a)

Is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts; and

B. ORS 279B.085(4)(b)(A)

Is reasonably expected to result in substantial cost savings to the contracting agency or to the public; or

C. ORS 279B.085(4)(b)(B)

Otherwise substantially promotes public interest in a manner that could not practicably be realized by complying with requirements that are applicable under ORS 279B.055, 279B.060, 279B.065 or 279B.070 or under any rules adopted thereunder.

5. DETERMINATION AND FINDINGS

A. ORS 279B.085(4)(a)

This is a temporary operational bridge, not a permanent award. The permanent contract was awarded through a fair, open, and competitive RFP process. The county is actively moving forward with the most responsive bidder, Summit Correctional Services. It is not bypassing the competitive pool to reward Keefe Commissary Network, LLC.

B. ORS 279B.085(4)(b)(A)

Based on public procurement standards and jail transition logistics, this special procurement is expected to result in substantial cost savings by avoiding the high administrative, legal, and operational costs of an abrupt or unmanaged transition. Trust fund services manage inmate money. Rushing a data migration increases the risk of financial accounting errors, audit failures, and potential lawsuits from missing or mismanaged funds.

C. ORS 279B.085(4)(b)(B)

Commissary and vending services are essential tools for managing behavior and maintaining order within a correctional facility. A sudden disruption or total gap in access to hygiene products, snacks, and correspondence materials drastically increases inmate anxiety and tension. This elevates the risk of behavioral incidents, putting both facility staff and adults in custody (AICs) in immediate physical danger. Utilizing a short-term special procurement allows the contracting agency to responsibly draft, review, and secure Board of Commissioners approval for the long-term contract. This guarantees that the transition to the most responsive bidder Summit Correctional Services is smooth, audited, and completely transparent.

6. LENGTH OF TIME

The length of time/duration for this special procurement is until Summit Correctional Services is fully operational in the jail.

7. RESULTS OF INITIAL POSTING

The Contract-Specific Special Procurement was posted for seven days with no responses.

8. REVIEW AND APPROVAL

MARION COUNTY SIGNATURES:

Authorized Signature:	<u> Jan Fritz (Jul 8, 2026 14:51:46 PDT)</u>	<u>07/08/2026</u>
	Chief Administrative Officer	Date
Reviewed by Signature:	<u></u>	<u>07/08/2026</u>
	Marion County Contracts & Procurement	Date