

MASSACHUSETTS STATE 911 DEPARTMENT

PITTSFIELD

Project Number 202608800

SECTION B-3  
SPACE ALLOCATION AND FINISH SCHEDULE

A TOTAL OF APPROXIMATELY 18,500 USABLE SQUARE FEET

JULY 2026

**B-3. SPACE ALLOCATION AND FINISH SCHEDULE**

**Project Number 202608800**

**Massachusetts State 911 Department  
Massachusetts State Department of Public Safety  
PSAP**

**SUMMARY OF SPACE ALLOCATION**

	<b><u>Staff Count</u></b>	<b><u>Usable Area</u></b>
PSAP Staff Areas	19	7,668
PSAP Support Areas	0	5,873
PSAP Entry & Meeting Areas	0	4,965
<b>TOTAL:</b>	<b>19</b>	<b>18,506</b>

**B-3. SPACE ALLOCATION AND FINISH SCHEDULE: Massachusetts State 911 Department-Pittsfield  
DCAMM PROJECT NO: 202608800**

TYPE OF ROOM OR AREA	PERSONNEL SPACE			SUPPORT SPACE			TOTAL SF	PARTI-TIONS	FLOOR COVER	NOTATIONS ON SPECIFICATIONS (cf. RFP section B-2)
	STAFF	SF	SUBTOTAL	UNITS	SF	SUBTOTAL				
<b>STAFF AREAS</b>										
Director	1	150	150				150	Full	CPT	Lock, sidelight
Deputy Director	1	150	150				150	Full	CPT	Lock, sidelight, video door bell system
Operations Manager	1	100	100				100	Full	CPT	Lock, sidelight, video doorbell system
Radio Systems Manager	1	100	100				100	Full	CPT	Lock, sidelight
Operations DIII	1	100	100				100	Full	CPT	Lock, sidelight
Training and QA DIII	1	100	100				100	Full	CPT	Lock, sidelight
Visitors Offices	3	100	300				300	Full	CPT	Lock, sidelight
Communications Room	10	0	0	1	4,500	4,500	4,500	Full	SDCT	Card Access, solid door, remote door release, raised access floor, V/D/P to 20 User Agency supplied communication consoles, 24*7 HVAC, 9' ceiling, AV and infrastructure to be supplied by landlord, zone light dimming, User Agency supplied workstations.
<b>Subtotal Staff Areas</b>	<b>19</b>		<b>1,000</b>			<b>4,500</b>	<b>5,500</b>			
<b>EQUIPMENT IN OPEN AREAS</b>										
Copy Station				3	30	90	90	Open	CPT	3 V/D/P
Fax/Printer Area				3	30	90	90	Open	CPT	1 V/D/P
<b>Subtotal Equipment in Open Areas</b>						<b>180</b>	<b>180</b>			
<b>Subtotal</b>	<b>19</b>		<b>1,000</b>			<b>4,680</b>	<b>5,680</b>	SF		Usable Square Feet
Circulation						35%	1,988	Full		Office or room with full height partitions and door
<b>TOTAL USABLE AREA</b>							<b>7,668</b>	Demising		Office or room with full height partitions to the ceiling deck

**List of Abbreviations**

- SF Usable Square Feet
- Full Office or room with full height partitions and door
- Demising Office or room with full height partitions to the ceiling deck
- UA-Wkstn Open area with user agency-installed systems furniture
- Open Open area with no partitions
- CPT Carpet
- RTF Resilient Tile Flooring
- V/D/P Combination Voice, Data, Power Outlet
- AV Audio-Visual
- SDCT Static Dissipative Carpet Tile
- SDT Static Dissipative Tile
- CER Non-Skid Ceramic Tile Flooring
- CONC Concrete

**PSAP Staff Areas**

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TYPE OF ROOM OR AREA	PERSONNEL SPACE			SUPPORT SPACE			TOTAL SF	PARTI-TIONS	FLOOR COVER	NOTATIONS ON SPECIFICATIONS (cf. RFP section B-2)	
	STAFF	SF	SUBTOTAL	UNITS	SF	SUBTOTAL					
<b>SUPPORT AREAS</b>											
Records Room				2	200	400	400	Full	RTF	Lock, sidelight, landlord provided perimeter shelving	
Storage/Supply Room				1	150	150	150	Full	VCT	Lock, sidelight, landlord provided perimeter shelving	
Main Distribution Frame (MDF)				1	750	750	750	Full	VCT	C/A, sidelight, 24/7 cooling system; Please refer to LL Improvements Specifications for MDF Room	
UPS Room				1	100	100	100	Full	VCT	C/A, vision panel, 24/7 cooling system; Please refer to LL Improvements Specifications for UPS Room	
Tech/ IT Storage				1	500	500	500	Full	VCT	C/Sidelight, landlord provided perimeter shelving	
Tech/ IT Work Room				1	100	100	100	Full	VCT	C/Sidelight, workbench, 3-counter height duplex outlets	
Staff Support Room				1	500	500	500	Full	VCT	Vision panel, counter, sink, cabinets, power outlets, each on a dedicated circuit	
Staff Restroom -Women's				1	300	300	300	Full	CER	Please refer to LL Improvements Specifications for Women's Restroom	
Staff Restrooms - Men's				1	300	300	300	Full	CER	Please refer to LL Improvements Specifications for Men's Restroom	
Staff Lockers				2	200	400	400	Full	LVT	Alcove or double-loaded corridor configuration with a total of 40 landlord-provided lockers each 12" deep x 12" wide x 36" high, stacked two-high, Exhibit 18.	
Workout Room				1	500	500	500	Full	Rubber	Sidelite, floor to ceiling glass on three walls, AV wiring, gymnasium flooring	
Janitorial Closet				1	50	50	50	Full	VCT	24"x24"24" slop sink w/gooseneck faucet, floor hose bib, full-height Fiberglass Reinforced Panels (FRP) on all four walls.	
Wellness Room				1	150	150	150	Full	CPT	In-use indicator lock, stainless steel sink, countertop, cabinet, 2-duplex outlets	
Family Room				1	150	150	150	Full	CPT	Lock, sidelight	
<b>Subtotal Support Areas</b>						<b>4,350</b>	<b>4,350</b>	<b>List of Abbreviations</b>			
<b>Subtotal</b>						<b>4,350</b>	<b>4,350</b>	SF	Usable Square Feet		
<b>Circulation</b>						<b>35%</b>	<b>1,523</b>	Full	Office or room with full height partitions and door		
<b>TOTAL USABLE AREA</b>							<b>5,873</b>	Demising	Office or room with full height partitions to the ceiling deck and door		
								UA-Wkstn	Open area with user agency-installed systems furniture		
								LL-Wkstn	Open area with landlord-installed systems furniture		
								CPT	Carpet		
								LVT	Luxury Vinyl Tile		
								VCT	Vinyl Composite Tile		
								V/D/P	Combination Voice, Data, Power Outlet		
								AV	Audio-Visual		
								SDT	Static Dissipative Tile		
								CER	Non-Skid Ceramic Tile Flooring		

**PSAP Staff Support Areas**

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TYPE OF ROOM OR AREA	PERSONNEL SPACE			SUPPORT SPACE			TOTAL SF	PARTI-TIONS	FLOOR COVER	NOTATIONS ON SPECIFICATIONS (cf. RFP section B-2)
	STAFF	SF	SUBTOTAL	UNITS	SF	SUBTOTAL				
<b>MEETING AREAS</b>										
Large Conference Room				1	350	350	350	Full	CPT	Lock, sidelight, floor cores and V/D/P for AV to be supplied by Landlord- AV design to be determined during design phase, chair rail Lock, sidelight, floor cores and V/D/P for AV to be supplied by Landlord- AV design to be determined during design phase, chair rail Lock, sidelight, video doorbell system, floor cores and V/D/P for AV to be supplied by Landlord- AV design to be determined during design phase, chair rail Lock, sidelight, video doorbell system, floor cores and V/D/P for AV to be supplied by Landlord- AV design to be determined during design phase, chair rail
Small Conference Room				1	300	300	300	Full	CPT	
Classroom				1	1,200	1,200	1,200	Full	CPT	
Training Room				1	750	750	750	Full	CPT	
Subtotal Meeting Areas						2,600	2,600			
<b>SUPPORT AREAS</b>										
H <sub>2</sub> O Point of Use				6	3	18	18	Open	RTF	Water line, 1-duplex outlet, User Agency supplied water vendor
Visitors Restroom				2	80	160	160	Full	CER	Commercial restroom indicator deadbolt, lock.
Subtotal Support Areas						178	178			
<b>ENTRY and Garage AREAS</b>										
Waiting Area				1	150	150	150	Full	CPT	Video doorbell system, 4-power/data outlets, chair rail Garage storage for UA vehicle, 2-Bays, minimum clear ceiling height of 13'-0", overhead locking garage doors with automatic door openers, HVAC, automatic exhaust system, oil separator system, 4-20-amp outlets, concrete floor coating system, 1- interior hose bib 2ith slop sink, 1-exterior hos bib, exterior wall mounted lighting
Garage				1	750	750	750	Full	Concrete	
Subtotal Entry Areas	0	0				150	900			
Subtotal	0	0				2,928	3,678	SF		Usable Square Feet
Circulation						35%	1,287	Full		Office or room with full height partitions and door
<b>TOTAL USABLE AREA</b>							<b>4,965</b>	Demising		Office or room with full height partitions top the ceiling deck and door

**List of Abbreviations**

- UA-Wkstn Open area with user agency-installed systems furniture
- Open Open area with no partitions
- CPT Carpet
- LVT Vinal Composite Tile
- V/D/P Combination Voice, Data, Power Outlet
- AV Audio-Visual
- SDT Static Dissipative Tile
- CER Non-Skid Ceramic Tile Flooring
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## Entry & Meeting Areas